

Appendix A - PRIVATE FOSTERING ACTION PLAN 2019/20

ISSUES	ACTION	BY WHO	ONGOING
1. Pathway for Private Fostering enquiries. See Appendix B	Meet with representative from Duty and Advice	Ruth Cresswell, TM Private Fostering Theresa Racz, TM Duty and Advice	Completed
	Develop a Flow Chart	Ruth Cresswell, TM Rahila Habib, SM Bethany BSO	Completed
2. Complete pathway on Liquid Logic.	Meet with Liquid Logic	Ruth Cresswell, TM	Completed.
3. Kirklees private fostering documents to be updated.	Meet with Policy and Partnerships Officer	Stephen Bonnell Ruth Cresswell	Completed
	Update the policy.	Ruth Cresswell	Completed
	Update the Private Fostering Statement of Purpose.	Ruth Cresswell	Completed.
4. Produce a briefing to deliver to the teams within Children's Services and partner agencies.	Meeting with Learning and Organisational Development Service.	Ruth Cresswell, TM Ernest Bass, SW David Anker, Learning and Development Officer	Completed
5. Refresh and renew all marketing materials and circulate to partner agencies	Liaise with CoramBAAF	Ruth Cresswell TM Savita DeSousa, Consultant CoramBAAF	Completed
	Meet with Communications and Marketing Team	Ruth Cresswell TM Conrad Dales, Senior Communications Officer	Completed
	Send out completed materials to monthly school Heads meeting Health and GP's practices.	Document Solutions Virtual School	Completed

6. Re-establish link with Kirklees Safeguarding Board	Meet with the Leader of the Board.	Ruth Cresswell TM Sharon Hewitt	Completed
7. Re-establish partnership with the University of Huddersfield to deliver a session on PF to social work students.	Discussions between the designated social worker and course tutor. New students arriving September 2019	Ben Raikes, Head of Social Work Meeting with Caz Money Placement Co-ordinator to establish induction package.	Completed September 2019
8. Establish links with the PF services in other LA's	Attend the CoramBAAF Private Fostering Special Interest group	Senior Practitioner – CP assessment team	Completed
9. Transfer of assessments to Connected Person's Assessment Team with case accountability to be held by Assessment and Intervention	Protocol in place. Senior Practitioner from the Connected Person's Team to take responsibility for marketing and awareness building.	Andy Parkinson/Rachel Head (Team Managers CP assessment team)	Ongoing
10. Development and implementation of a Private Fostering Tracker	To ensure all new and ongoing PF referrals are logged and that checks have been undertaken. review date to be included.	Andy Parkinson/Rachel Head.	September 2019
11. Need to adhere to the National Minimum Standards (NMS) and ensure protocol for undertaking assessments and offering support is in place.	Meeting arranged for 20-09-19 between fostering and A and I to look at the NMS and the action plan to ensure adherence to those standards,	Meeting arranged by Andy Quinlan and be attended by nominated Team Managers in Fostering and A and I.	20-09-19